



## Wakefield Human Rights Commission General Meeting

October 17<sup>th</sup>, 2023 by Zoom

*Commissioners Present:* Jessica Sutich, Jillian Dymont, Sherri Oken, Jeremy Little

*Commissioners Absent:* Teresa Aravena-Gonzalez, Olivia Dannenberg, Rabbi Greg Hersh, Vanessa Westlake

*Liaisons and Ad Hoc Members present:* Amy Rando, Pete Davis (representing the school)

7:04 pm Call to order

1. No one from the public is present.
2. Approval of August 2023 HRC general meeting minutes
  - a. Not enough voting members present. Will postpone to the next meeting.
  - b. Approval of September General meeting minutes
    - i. Jeremy moved to approve. Sherri seconded. All in favor.
3. Operations
  - a. Financial Report
    - i. Sherri needs to be reimbursed for Hate Has No Home signs. Check should appear on next list.
    - ii. **Sherri and Jill to meet with Jackie Sorrento to clarify some numbers on the financial list.**
  - b. **Email List: Sherri to check the WHRC email list to see if everyone is listed on the group.**
  - c. Electronic Storage of Documents and Graphics
    - i. Sharepoint is in the process of being set up. Working out access details with Jenn McDonald. **Jess will share access info when it's more populated with documents.**
    - ii. Jess made a recommendation to set up an outlook account and only use that for HRC communication. **Jess will send out instructions for setting up emails for everyone**
  - d. Open Commissioner seats
    - i. We need to do more recruiting for open seats.
    - ii. **Sherri to reach out to Library regarding attendance of Wakefield 101 11/2 6-7 at Americal so that we can recruit at that event.**
    - iii. **Sherri will share what she wrote for the recruitment so that everyone can share with their networks.**
  - e. Event Houskeeping notes: Book people early for events. For each event plan, have a contingency plan.
  - f. Evaluate our calendar to see if there are other opportunities for events.
    - i. Benefit: more availability
    - ii. Benefit: Don't overtax affinity groups
4. Activities – Jill to talk about the Speaker Series
  - a. November 6<sup>th</sup>, Virtual Event NAACP Affirmative Action speaker is booked @ 7:30
    - i. **Jess to Create a Save the Date and flyers. Use Canva. Create something for the Digital Display in Americal and Library.**
  - b. Speak Out Boston: Library held the event but we may do a follow up event and reach out to another option. Target marketing to families.
  - c. **Sherri to speak with Jill about getting stuff on the community calendar and how to reach out the Patch, etc.**
5. Town Events:
  - a. November 2<sup>nd</sup>, Sherri will be at Wakefield 101. Could use a second person in attendance schedules permitting.
  - b. Farmer's Market, Oct. 7<sup>th</sup> Town Day
    - i. **Jeremy will drop off the canopy at Sherri's**

- ii. **Sherri will pick up materials for the Farmer's Market**
  - iii. **Jess to bring Peace Flags**
- 6. MLK Day: Jeremy will lead with Glavia and Sherri will help. January 15<sup>th</sup>
- 7. Training Active Bystander events: They are on the calendar in November and December. All are welcome to check availability and join a community event.
  - a. Explore possibility of having a community event for students.
- 8. Matters not anticipated:
  - a. Amy Rando has a waitlist for a 4 part self-defense course for women
  - b. Pete Davis: An announcement will be going out from the Superintendent regarding the situation in the Middle East.
  - c. **Jill will reach out to Sherri Dalton about setting up a zoom link for speaker event.**
- 9. Action List:
  - a. **Sherri and Jill to meet with Jackie Sorrento to clarify some numbers on the financial list.**
  - b. **Sherri to check the WHRC email list to see if everyone is listed on the group.**
  - c. **Jess will share access info when it's more populated with documents.**
  - d. **Jess will send out instructions for setting up emails for everyone**
  - e. **Sherri to reach out to Library regarding attendance of Wakefield 101 11/2 6-7 at Americal so that we can recruit at that event.**
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  - g. **Jess to Create a Save the Date and flyers. Use Canva. Create something for the Digital Display in Americal and Library.**
  - h. **Sherri to speak with Jill about getting stuff on the community calendar and how to reach out the Patch, etc.**
  - i. **Farmers market:**
    - i. **Jeremy will drop off the canopy at Sherri's**
    - ii. **Sherri will pick up materials for the Farmer's Market**
    - iii. **Jess to bring Peace Flags**
  - j. **Jill will reach out to Sherri Dalton/Library about setting up a zoom link for speaker**
- 10. Motion to Adjourn: 8:05, Made by Sherri, Seconded by Jill. All approved.
- 11. Minutes respectfully submitted by Jessica Sutich